


# St. Paul Kids Connection Registration Form

School Year 2023-2024

  
St. Paul Catholic School  
811 E Oliver St.  
Owosso, MI 48867  
989-725-7766  
[www.spsowosso.org](http://www.spsowosso.org)

Date: \_\_\_\_\_

Child Last Name	First Name	Grade	DOB
Mother/Guardian Name		Father/Guardian Name	
Address		Address	
City, State, Zip		City, State, Zip	
Cell Phone	Work Phone	Cell Phone	Work Phone
E-mail		E-mail	
E-mail Address is used for billing information and communication purposes.		E-mail Address is used for billing information and communication purposes.	

## Payment Options:

- **EFT- if you pay tuition by EFT you can also pay your childcare via EFT. EFT payments will be processed on the 2<sup>nd</sup> & 4<sup>th</sup> Friday of each month and will be for your total due amount. Please initial here if you want to pay by EFT\_\_\_\_\_.**
- Cash
- Checks made payable to St. Paul School. Checks that are returned will be charged a \$20.00 NSF fee.

## Childcare Billing and Delinquency of Payments Procedures:

**Statements for childcare are sent on Tuesday. Payment is due by 6:00PM Monday of the next week (6 days later).**

- If payment is not received by Monday of the next week \$10.00 late fee will be assessed.
- If payment is not received within 7 days of the original due date, a second \$10.00 late fee will be applied, a phone call will be made and/or responsible parties will be notified in writing that the account has become delinquent.
- If payment is not received 14 days after the due date, the student will not be allowed to attend the program until payment in full or payment arrangements have been made.

By signing below you acknowledge that you have read and agree to the payment procedures outlined in the handbook and listed above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Please return one registration form per child along with a family registration fee of \$10.00. Please fill out the attendance schedule on the back side of this page.**

**Attendance Agreement:** Please indicate below the days in which your child will be attending St. Paul Kids Connection Program. This will help us in scheduling staff.

PROGRAM DESCRIPTION					
<b><u>Before School</u></b> 6:30 AM to 8:30 AM <b>1 child:</b> \$5.00/hour <b>2 or more children:</b> \$4.75/hr.					
<b><u>Extended Day Preschool</u></b> 12:10 PM to 3:30 PM <b>1 child:</b> \$5.00/hour <b>2 or more children:</b> \$4.75/hr.					
<b><u>After School</u></b> 3:30 PM to 6:00 PM <b>1 child:</b> \$5.00/hour <b>2 or more children:</b> \$4.75/hr.					

Billing will be to the nearest, later ½ hour. i.e. 45 minutes will be billed 1 hour, 1 hour 10 minutes will be 1.5 hours.

**PLEASE NOTE:**  
 You must sign up for the days your child will attend Kids Connection or Extended Day Preschool. We are not able to support a drop-in program, so in order to make sure we are staffed appropriately you must reserve your space by Wednesday for the following week. An RSVP form can be found on our school website. You can sign up for as many weeks/days in advance as you want. If you RSVP for a day and your child does not attend you will be charged \$5.00. If your child is out sick from school that day there will be no fee applied. There will also be hard copy RSVP forms available at the Kids Connection entrance for your convenience.